



Prosthetics Patch RMPR*3*96

Prosthetics Main Menu User Manual

Version 3.0

January 2005

Table of Contents

Open the Prosthetics Main Menu.....	1
Connect to the System (Only necessary for multiple sites)	3
Sign-On to VistA	4

Open the Prosthetics Main Menu

Introduction

Introducing the new **Prosthetics Main Menu** window as shown below. This feature is included in Patch RMPR*3*96 but will grow as more features are developed in the GUI suite of Prosthetics programs as part of an entire VistA suite of Prosthetics programs. It will remain the main point of access for future Prosthetics applications. This window allows you to access the current GUI features including the following:

- Prosthetics View Billing Information
- Delayed Order Report
- NPPD Detail Display
- Help
- About (provides the version number of the application)

Steps

To sign on to VistA and access the Prosthetics applications, follow these steps:

Step	Action
1	<u>For Prosthetics users:</u> Double click the Prosthetics Vista Suite which is the <i>medicine bag</i> icon on your desktop. (<u>For Billing Users:</u> Double click on the Prosthetics View Billing Menu which is the <i>green dollar sign</i> icon on your desktop.)
2	Click the VISTA Sign-On button, and the Connect To dialog displays. Shortcut: Press the <Alt> key + <S> key.

Prosthetics Main Menu



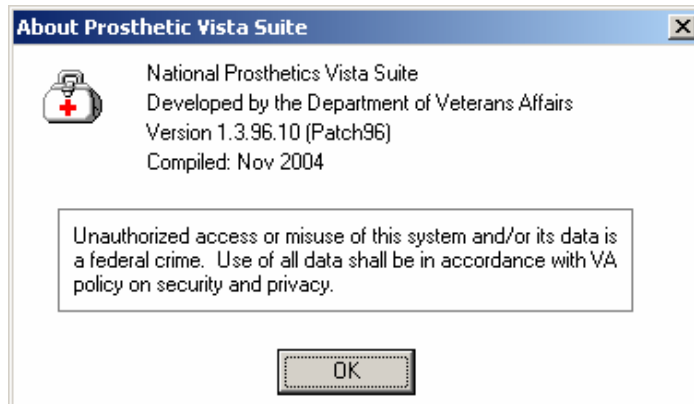
Continued on next page

Open the Prosthetics Main Menu, Continued

Help and About Buttons

If you require online help, you can click the **Help** button WITHOUT signing on. You can also access the **About** option WITHOUT signing on.

About window (sample window version number may be different)



Single Sign-on

The **Prosthetics Main Menu** window is a location for a single sign-on to all the Prosthetics GUI applications. Using this main menu requires you to sign-on using the **VISTA Sign on** button. Then you can decide if you want the **Delayed Order Report** option or **NPPD Detail Display option** (until future applications are available).

Title Bar

After you sign on, all Prosthetics programs will display the server information that you are logged into in the Title bar of the application window.

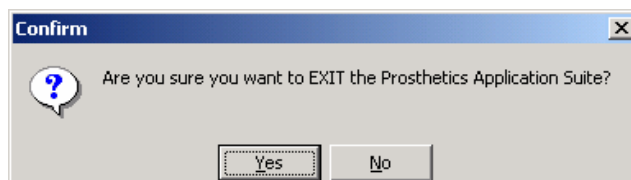
Multiple Windows Open

After you log on, you can access multiple applications, and you can switch between open applications without having to re-log on and without losing displayed data. If you change servers that you are logged into, then you will lose the data displayed in all open windows.

Exit the Vista Suite

You can logoff the **Prosthetics Main Menu** window by clicking the **Close** button. This exits you out of the **Vista** suite of Prosthetics applications. If you have any open Prosthetics applications when you exit, you will lose data in these open applications. A confirmation message will display as shown below.

Confirmation message



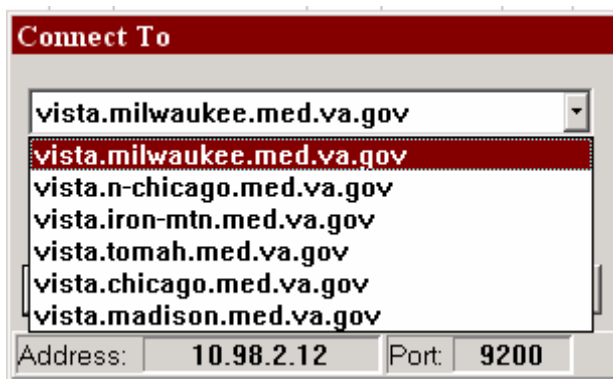
Connect to the System (Only necessary for multiple sites)

Prosthetics Main Menu window

After you click the **VISTA Sign on** button, the **Connect To** dialog box displays as shown below ONLY if you are connected to multiple sites/systems.

Workstations are typically configured to sign-on to a single system. However, if your workstation is configured to sign-on to more than one system (see example below), you will see the **Connect To** dialog box whenever you try to establish a connection.

Connect To dialog box



Steps

To continue to access the VistA system, follow these steps:

Step	Action
1	Click the drop-down arrow in the Connect To dialog box to display the list of systems or press <Enter> for the default system (displayed).
2	In that list, click the connection you need.
3	Then click OK or press <Enter> to sign-on to that system.

Cancel Button

You can click the **Cancel** button to exit the **Connect To** dialog box.
Shortcut: Press the <Alt> key + <C> key to cancel.

Help Button

The **Help** button displays online help regarding the dialog box that is currently displayed. You can also press the <F1> key to display online help.

Sign-On to VistA

Introduction

The **VISTA Sign-on** window is the main sign-on window for all VISTA GUI applications. It displays the current system introductory messages, and lets you sign on to the system using your Access and Verify codes.

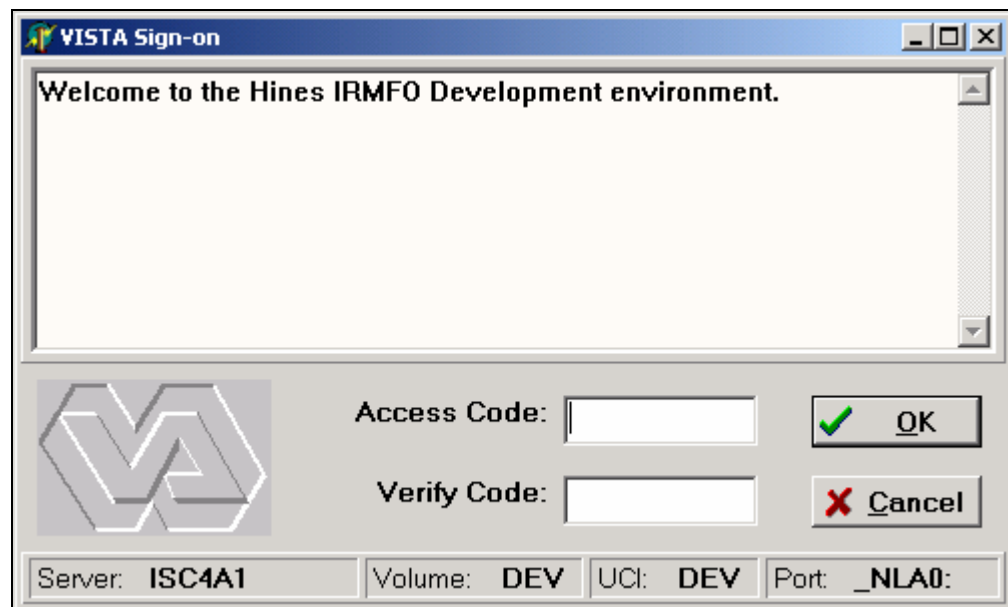
Note: This is the first window if you have only one system to sign-on to; otherwise, see the previous page.

VISTA Sign-on

To continue to sign on to the VistA system, follow these steps:

Step	Action
1	In the Access Code box on the VISTA Sign-on window, enter your access code.
2	Press the <Tab> key to jump to the Verify Code box.
3	In the Verify Code box, enter your verify code.
4	Press <Enter> or click OK to sign on.

VISTA Sign-on window



Time-saving Tip

Alternatively, in the access code box you can enter your access code, a semicolon, and your verify code all at once. Then press <Enter> or click **OK** to sign on.

Continued on next page

Sign-On to VistA, Continued

Menu Button	Once you have accessed the DOR window, the NPPD Detail Display window, or the View Prosthetic Billing Information window, you can return to the Prosthetics Main Menu by clicking the Menu button.
--------------------	---

Multiple Windows Open	<p>After you log on, you can access multiple applications, and you can switch between open applications without having to re-log on and without losing displayed data.</p> <p>You can keep a window open (any Prosthetics GUI application) by clicking the Menu button, returning to the Prosthetics Main Menu window and opening another application. Once you have multiple programs open, you can switch back and forth between them and not lose any data.</p>
------------------------------	--

Warning: If you change servers that you are logged into, then you will lose the data displayed in all open windows.

User Manuals and Release Notes

**Where to find
Prosthetics
documentation**

You can find documentation for each Prosthetic application on the Vista Document Library (VDL). The following are the Prosthetics graphical user interface (GUI) applications on the VDL as follows:

- Delayed Order Report (DOR) User Manual
 - NPPD Detail Display Release Notes
 - View Prosthetics Billing Information User Manual
-

**Vista Document
Library (VDL)**

You can access the Prosthetics list of all documentation on the VDL by clicking the following link: <http://www.va.gov/vdl/Clinical.asp?appID=96>.
